

	Policy
	Policy Category: HEALTH AND SAFETY
	Date Created: 17 August 2022
	Date Updated: 11 August 2023
	Policy Name: HS2 Laundry Policy

The purpose of this operational policy is to ensure there is an appropriate response for the hygienic laundering (off-site or on-site) of linen used by children and adults in order to meet Licensing Criteria HS2.

Position Statement

Our centre maintains a high level of hygiene by weekly cleaning of items used by the children including dress-up clothing.

Issue Outline

Regular cleaning of towels, tea towels, dress up clothes, bedding and other such items used by children is essential to control the spread of infections.

Detail

General:

This policy outlines the practice followed in ensuring that linen used by children at the centre is hygienically laundered. This involves:

1. Our centre uses its own washing machine to wash laundry onsite at the centre, but in unforeseen circumstances a load may be done off site (eg washing machine requires repairs).
2. We ensure hyper-allergenic washing powder is used.
3. A list of linen and other items that need weekly cleaning is displayed on the wall in the laundry.
4. A staff member is rostered each week to ensure these items are cleaned weekly.
5. All staff know the procedures and parents are informed in the enrolment process.

Alignment with Other Policies

- HS12 – Hazard and Risk Management Policy
- HS30 – Washing Sick/Soiled Children Procedure
- HS2 – Laundry Procedure

Relevant Background (including legislation/regulation references)

Licensing Criteria 2008, Health and Safety, Hygiene documentation required:

- **HS2:** a procedure for the hygienic laundering (off-site or on-site) of linen used by the children or adults.

Impacts of Policy on Staff, Parents, Children

A standardised system keeps children safe by ensuring that cleaning is done on time and to appropriate standards. This gives assurance to staff and parents that materials children use are hygienic.

Alignment with the Centre Philosophy

This policy ensures a safe environment, a crucial part of creating and maintaining the well-being of children in our care.

Implications and/or Risks

- Children and/or adults at the centre are put at risk of infection and/or contamination from soiled or improperly laundered linen
- No standard system or policy
- Irregular practice of timing and quality of laundry.

Implementation

Clear procedures have been developed and staff trained to follow them.

Review

Review annually or when there is a significant change in the area of the policy topic.

Authorised:	
Date:	
Review Date:	
Consultation Undertaken:	